

National Professional Qualifications – Application Guidance

Applicants for all NPQ programmes are advised to take account of the following guidance in their application.

Suitability criteria:

All applications will be reviewed against candidates' suitability for the qualification they have applied for. This will be based on their responses to questions around their role and time in role, in addition to the following open-ended questions:

1. Please demonstrate your ability and commitment to undertake the NPQ Programme by describing your: a) Current role and b) Your previous in-school roles;
2. What do you expect to gain from undertaking this course of study? How might it benefit you and your school?

Appropriateness/suitability of course:

Applicants should ensure that they can demonstrate they are applying for the most appropriate programme. Applicants need to provide details about their current role, or the role they are aspiring to, and its relevance to the chosen programme. Additionally, applicants should demonstrate a clear understanding of the programme and how it will benefit them and their school.

Suitability of applicant:

Applicants should demonstrate they have relevant experience and support in place for their chosen programme. Applicants should describe in sufficient detail the scope of their current role, and any previous roles or roles they are aspiring to, linking them to their interest in the programme and their understanding of the benefits it will bring to their role and the school. Applicant's should demonstrate their commitment to the programme including how they will engage in the self-directed study.